**FREE RESOURCES TO SUPPORT THE WIDER PROCESS AROUND MOCK INTERVIEWS**

**Just follow the links to see more.**

1. **Materials to use for a full programme over several sessions:**

**Barclays LifeSkills CV Builder**. [**https://barclayslifeskills.com/i-want-to-use-my-online-presence-to-get-ahead/school/cv-builder**](https://barclayslifeskills.com/i-want-to-use-my-online-presence-to-get-ahead/school/cv-builder)It’s important for young people to understand that employers see hundreds of CVs on a day-to-day basis, so making theirs stand out for the right reasons is vital. The key is to simply input important information that will make their CV stand out, such as their personal statement, key skills and achievements and qualifications, past work and voluntary experience and then download their readymade CV for free. An excellent resource. You need to register to use.

[**Barclays LifeSkills Virtua**](https://barclayslifeskills.com/i-want-to-prepare-for-an-interview/school/virtual-interview)**l** [**interview practice**](https://barclayslifeskills.com/i-want-to-prepare-for-an-interview/school/virtual-interview) <https://barclayslifeskills.com/i-want-to-use-my-online-presence-to-get-ahead/school/cv-builder> allows students to choose from five different kinds of interviews and to rehearse answers to the kind of questions that can be expected from whatever job they’re thinking of applying for. Students will also get top interview tips next to our model answers. In addition, this tool allows them to record their own answers to see how they come across and where they might be able to improve. Short videos available to support (from My Choices event) at <https://vimeo.com/442656907> and <https://vimeo.com/442654799> (

[**Skills to Succeed Academy** https://s2sacademy.com/](https://s2sacademy.com/) have 37 short modules to support students, including creating a CV, practicing interview skills, finding a job and achieving success. Very interactive. You will need to register your school to use. Can pick and mix.

[**Youth Employment UK: Looking for work**](https://www.youthemployment.org.uk/looking-for-work-careers-booklet/)  –<https://www.youthemployment.org.uk/looking-for-work-careers-booklet/> You can download a guide/workbook for students. This gives all the information that students need to look for your first role or move on into a new position. It includes exercises so could be used in class. Very graphic. Also supported by short video at <https://vimeo.com/442632837>

**CEC My Week of Work** [Lesson for Students on CV Creation](https://classroom.thenational.academy/lessons/cv-creation-y10) <https://classroom.thenational.academy/lessons/cv-creation-y10>– 7 minute clip, but includes tasks so could expand to full lesson. Makes reference to other videos in the Week Work series which can all be found at [**https://classroom.thenational.academy/year-groups/year-10/work-experience**](https://classroom.thenational.academy/year-groups/year-10/work-experience)

[**Fledglink** https://fledglink.com/blog/the-ultimate-guide-to-getting-a-job/](https://fledglink.com/blog/the-ultimate-guide-to-getting-a-job/)a series of 18 bite sized video modules taking someone through the whole journey of a hiring process from application forms/CVs/Cover letters, through to different interviews, psychometrics, assessment centres etc and loads of hints, tips and activities. The whole suite takes about 3 hours. Links could also be shared with students.

1. **Materials that will be useful for a single session on CVs/recruitment process**

## Career Pilot <https://careerpilot.org.uk/assets/file/ce26ced7-f2af-4b8a-850e-006888989d02/year-10-activity-4.1.pdf> – year 10 lesson plan on how to complete a standout CV – links to [www.myperfectcv.co.uk/build-cv](http://www.myperfectcv.co.uk/build-cv) which shows loads of different formats and allows students to build their own.

## **Success at School.** Very student friendly explanation of purpose of a CV and how to build one. Includes templates and samples. Gives support with graphics. <https://successatschool.org/advicedetails/200/Skill-Up:-My-First-CV-Template?fbclid=IwAR3IdU3CoQI95S3BECvA_NbbXAEssgGI8A-tCdRS-NqCGl3G6Z5vqKs4O8E>.

[**The Princes Trust programme** https://www.princes-trust.org.uk/help-for-young-people/get-job/get-experience](https://www.princes-trust.org.uk/help-for-young-people/get-job/get-experience) – ‘Get Into’ for students aged 16 to 30 who are looking for ‘on the job’ experience and training. There are useful materials and a video on their website for writing a CV and also interview tips. Scroll down to bottom of home page to find links.

**BBC Bitesize** [CV writing advice](https://www.bbc.co.uk/bitesize/tags/zrrh8xs/cvs/1) <https://www.bbc.co.uk/bitesize/tags/zrrh8xs/cvs/1>– 2 minute film. Very graphic. Also 2 minutes on application and interview tips [**https://www.bbc.co.uk/bitesize/articles/zjjrqp3**](https://www.bbc.co.uk/bitesize/articles/zjjrqp3)

**Babcock Apprentice** [CV hints and tips factsheet](https://mcusercontent.com/5edc7f4f08ea35cadfe6465b7/files/fa03a0ee-5bfe-48d4-805a-ff36b1b2b1ac/20180768_Babcock_Apprentice_CV_hints_and_tips_factsheet_DIGITAL.pdf) <https://mcusercontent.com/5edc7f4f08ea35cadfe6465b7/files/fa03a0ee-5bfe-48d4-805a-ff36b1b2b1ac/20180768_Babcock_Apprentice_CV_hints_and_tips_factsheet_DIGITAL.pdf>– short but graphic summary sheet

1. **Resources you can share with students**

[**Innovate my School**](http://www.innovatemyschool.com/ideas/how-to-prepare-for-a-video-interview)  <http://www.innovatemyschool.com/ideas/how-to-prepare-for-a-video-interview>– short article with top tips for virtual interviews

[**The National Careers Service**](https://nationalcareers.service.gov.uk/get-a-job)  <https://nationalcareers.service.gov.uk/careers-advice> provides information on how to get a job by offering tips with CVs and preparing for interviews. This section isn’t interactive, but can then link to rest of site to search for jobs etc.

[**Go Construct**](https://www.goconstruct.org/construction-careers/how-to-apply-for-a-job/)  <https://www.goconstruct.org/construction-careers/how-to-apply-for-a-job/> Document on applying for jobs in the construction industry. Not interactive.

**Pathways CTM** recorded webinars to support both [Assessment & Selection https://www.youtube.com/watch?v=n62x9kCpRik](https://www.youtube.com/watch?v=n62x9kCpRik) and [Nailing the Interview](https://www.youtube.com/watch?v=Ojqs8RRjzJU&list=PLbxecoM__Wdqgqh1kzbqGuyP7QQUhv6Da&index=38) <https://www.youtube.com/watch?v=Ojqs8RRjzJU&list=PLbxecoM__Wdqgqh1kzbqGuyP7QQUhv6Da&index=38>. Around an hour long.

[**Founders4Schools**](https://www.youtube.com/channel/UC2htKKiNJ1afqzPjDvIylkg) have a huge range of video resource to support decision making, career pathways, girls in maths, applications and much more – all very short talking heads. Not interactive.

**Fledglink** <https://www.youtube.com/channel/UC2htKKiNJ1afqzPjDvIylkg> [CV Advice](https://fledglink.com/blog/c-v-clinic/) around developing an impactful CV profile even without experience. See their short blogs:

[CV profile: how to make an impression in 9 seconds](https://fledglink.com/blog/cv-profile-how-to-make-an-impression-in-9-seconds/) <https://fledglink.com/blog/cv-profile-how-to-make-an-impression-in-9-seconds/>

[How to write a CV with no experience: the ultimate guide](https://fledglink.com/blog/how-to-write-a-cv-with-no-experience-the-ultimate-guide/) <https://fledglink.com/blog/how-to-write-a-cv-with-no-experience-the-ultimate-guide/>

**Help scout –** some very simple and helpful self presentation tips on how to prepare for a virtual interview: l<https://www.helpscout.com/blog/remote-job-interview-best-practices/>

## Finally, if you want to try out some new technology that also allows virtual mock interviews, then take a look at:

## [**http://shortlist.me/**](http://shortlist.me/)for a site that allows students to take part in mock interviews in a range of ways using AI to drive feedback. Possible to record and use your own questions/employer contacts. **There is a cost for an annual licence.**

## <https://cvvidcareers.co.uk/>. This site contains lesson plans and conventional support materials but also allows students to build a video CV, make mock applications and take part in virtual interviews. Free to schools.