1. Sign in with your existing details (Email Address / Password) – there is a Forgotten Password button if you have forgotten your password

**Instructions for Students – Updating account details when moving to a new school / college Students – Updating account details when you move school / college**





1. Click on your name at the top right of the Home Page





1. Click on My Details and then Edit My Details
2. Update your details – select your new school/ college. You could also change your email address if necessary.
**NOTE: Your year group will automatically move up a year on the 31st August so no need to change.**



1. Don’t forget to Save your changes 